



# ARKANSAS DEPARTMENT OF AGRICULTURE

## APPLICATION FOR ARKANSAS VETERINARY LICENSURE

### INSTRUCTIONS:

1. Applications must be received no later than thirty (30) days prior to the state examination (North American Veterinary License Examination (NAVLE) applicants – applications must be received no later than August 1 for the November-December NAVLE and February 1 for the April NAVLE).
2. Type or print legibly with black or blue ink only.
3. The application fee (\$100.00) **must** accompany this form and is **nonrefundable**.
4. Complete each section fully. If a question does not apply to you, indicate with "N/A".
5. Use a separate sheet of paper to respond to any question for which more space is needed.

### APPLICANT STATUS:

Check one of the following:

- ☐ Fourth year veterinary student/new graduate
- ☐ Student or graduate of a foreign veterinary school
- ☐ Licensed, practicing less than five (5) years
- ☐ Licensed, practicing more than five (5) years

Check one of the following:

- ☐ I am applying for licensure by examination.
- ☐ I am applying for licensure by endorsement (found in Veterinary Practice Act 17-101-303).

### A. APPLICANT IDENTIFYING INFORMATION

Full Name: \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Last First Middle Maiden

Mailing Address: \_\_\_\_\_  
Street/P.O. Box City State Zip

Business Address: \_\_\_\_\_  
Street/P.O.Box City State Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Business Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Social Security Number: \_\_\_\_\_  
(Required by Ark. Code Ann. § 17-101-104)

Place of Birth: \_\_\_\_\_ Male: \_\_\_\_ Female: \_\_\_\_ Race: \_\_\_\_\_

**B. EDUCATION**

## Pre-Veterinary

Name of School	Location	Dates Attended	Degree Earned

## Veterinary

Name of School	Location	Dates Attended	Degree Earned

## Post-Veterinary

Name of School	Location	Dates Attended	Degree Earned

Diplomate of: \_\_\_\_\_

**C. OTHER LICENSES**

List all veterinary licenses currently or previously held, whether temporary or permanent:  
(A license verification must be received from each state listed below.)

☐ DOES NOT APPLY

State	Date of Issue	Expiration Date	License No.

**D. PERSONAL HISTORY INFORMATION**

1. Have you ever been denied a license to practice veterinary medicine? NO ☐ YES ☐
2. Do you currently have any disciplinary investigations and/or actions pending against you in another jurisdiction? NO ☐ YES ☐
3. Has any license presently or previously held by you ever been sanctioned, revoked, suspended, placed on probation, and/or otherwise been the subject of any disciplinary review in another state? NO ☐ YES ☐

4. Have you ever been convicted of, plead guilty to, or plead nolo contendere to a felony or misdemeanor, other than for minor traffic violations? NO ☐ YES ☐
5. Have you ever had a registration issued by a controlled substance authority revoked, suspended, limited, or restricted? NO ☐ YES ☐
6. Have you ever voluntarily surrendered a registration issued by a controlled substance authority? NO ☐ YES ☐
7. Have you ever voluntarily surrendered a veterinary license? NO ☐ YES ☐

If you answered "YES" to any of the above questions, explain in detail on a separate sheet of paper and attach it to this application. If you answered "YES" to #5, please submit official documents with this application.

#### **E. PREVIOUS EXAM HISTORY**

1. Have you passed the national board examination and clinical competency test? (Exams given prior to April 2000) NO ☐ YES ☐

If "YES":

	State Giving Exam	Date of Exam
<b>NBE</b>		
<b>CCT</b>		

2. Have you passed the NAVLE? (Exam given after April 2000) NO ☐ YES ☐

If "YES":

State Giving Exam	Date of Exam

3. Have you ever failed the NAVLE? NO ☐ YES ☐

If "YES":

State Giving Exam	Date of Exam

**Please arrange to have your NBE, CCT, or NAVLE scores sent to this office through the American Association of Veterinary State Boards ([www.aavsb.org](http://www.aavsb.org)).**

## F. CITIZENSHIP INFORMATION

1. Are you a United States Citizen? NO ☐ YES ☐
2. If you answered "NO" to the above question, are you:
- ☐ A resident alien
- ☐ A nonimmigrant under the Immigration and Nationality Act
- ☐ An alien who is paroled into the United States under 8 U.S.C.A § 1182(d)(5) for less than one year
- ☐ A foreign national not physically present in the United States
- ☐ Other

**Please provide documentation if you marked any of the above boxes.**

### G. WORK HISTORY/PRACTICAL EXPERIENCE

List all employment chronologically since graduation from veterinary school to the present, beginning with your date of graduation. If you have never been employed as a veterinarian, insert "N/A" in the first box.

[illegible]

## **H. TEMPORARY PERMIT**

A temporary permit may be issued upon request to a qualified applicant pending the state examination. Please do not apply for a temporary permit if you are a fourth-year veterinary student that has not yet taken the NAVLE, or if you have not yet passed the NAVLE.

Are you requesting a temporary permit?    NO ☐    YES ☐

If “YES”, an additional fee of \$50.00 (along with your application fee of \$100.00 – total \$150.00) must be submitted with this application.

## I. LETTER OF RECOMMENDATION

**To be completed and signed by a licensed veterinarian.** This statement must be notarized. No practitioner is expected to sign this recommendation who does not know the applicant personally, and who is not willing to supply additional information concerning his/her character upon request from Arkansas Livestock and Poultry Commission.

This certifies that I have known \_\_\_\_\_ for \_\_\_\_\_ years, that I personally knew him/her while he/she resided in (name of city) \_\_\_\_\_ in the State of \_\_\_\_\_; that he/she is of good moral and professional character, that he/she is free from habits liable to interfere with his/her professional services; that his/her standing was good in that community and is good in the community in which he/she now lives; that he/she is worthy of receiving a license to practice veterinary medicine in the State of Arkansas.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Address: \_\_\_\_\_

Licensed Under the Laws Of: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

**SEAL**

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**This page may be returned separately from the rest of the application if it needs to be sent to someone to have signed and notarized.**

#### J. AFFIDAVIT

“By virtue of filing this application, I do solemnly swear or affirm that I am of good moral character, and that I understand the instructions and terms as set forth in this application form, that I have personally completed this form, that the information given in this application is true, correct, and complete to the best of my knowledge, **and that the photograph attached hereto is a true likeness of myself.** I also agree to supplement within 30 days the information I have provided in the event my answers or the information I have provided changes in any way. I hereby authorize the Arkansas Livestock and Poultry Commission to verify any and all information contained in this application. This application and signature shall act as authorization of entities in possession of applicable information to release such information to the Arkansas Livestock and Poultry Commission.”

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Signature of Applicant

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Printed Name of Applicant

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Date

Subscribed and sworn before me this \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

**SEAL**

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Notary Public

My Commission Expires: \_\_\_\_\_

#### K. PHOTOGRAPH

Affix a photograph taken  
within six (6) months here

### APPLICATION CHECKLIST

- ☐ Application signed and notarized
- ☐ Copy of diploma  
*(Fourth-year veterinary school students must submit a letter from the school stating they are expected to graduate within one (1) year.)*
- ☐ Certified final veterinary college transcript  
*(Fourth-year veterinary school students must submit upon availability and prior to the written state examination.)*
- ☐ Verifications of license(s) held in other state(s), if applicable
- ☐ NBE, CCT, or NAVLE scores transferred from the AAVSB  
*(If you failed the NAVLE in another state and are still attempting to pass it through Arkansas, please transfer your failed score so we have record of it for re-take attempt purposes.)*
- ☐ NAVLE applicants must submit the NAVLE 1-page form
- ☐ If you are applying for licensure by endorsement, include a letter to the Commission outlining the reasons you should be licensed without taking the written state board examination
- ☐ Application fee of \$100.00
- ☐ Temporary fee of \$50.00, if applicable  
*(If applying for a temporary permit, the total amount should be \$150.00)*

**Submit Application and Fee(s) To:**

**Complete this application, then upload into your Veterinary Licensing Portal Account for review.**