

ARKANSAS DEPARTMENT OF AGRICULTURE
 ARKANSAS LIVESTOCK AND POULTRY COMMISSION
 1 NATURAL RESOURCES DRIVE
 LITTLE ROCK, AR 72205
 (501) 225-1598

COMPLAINT AGAINST LICENSEE

COMPLAINT AGAINST INDIVIDUAL
 (If the complaint is being filed for practicing
 veterinary medicine without a license, please
 skip #4 below.)

OFFICIAL COMPLAINT FORM

Name of Complainant:			Name of Licensee or Individual:		
Address	City	Zip	Address	City	Zip
Home Phone:	Business Phone:		Name of Clinic (if applicable)		
Email Address:					

INSTRUCTIONS for filing a complaint with the Arkansas Livestock and Poultry Commission:

1. Give the full name and address of the licensee or individual that the complaint is against.
2. **Type** or **print** your statement on a separate sheet of paper and attach it to this form.
3. State facts briefly and clearly.
4. If the complaint is against a veterinarian, please specify below the violation of the Veterinary Medical Practice Act and/or rules that best applies to this case:

Ark. Code Ann. §17-101-305 of the Veterinary Medical Practice Act consists of the following for denial, suspension or revocation of a veterinarian's license (mark only ONE):

- | | | | | |
|----------|-----------|-----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ | 16. _____ | 21. _____ |
| 2. _____ | 7. _____ | 12. _____ | 17. _____ | |
| 3. _____ | 8. _____ | 13. _____ | 18. _____ | |
| 4. _____ | 9. _____ | 14. _____ | 19. _____ | |
| 5. _____ | 10. _____ | 15. _____ | 20. _____ | |

If you marked #11 above, please mark below a corresponding rule for Unprofessional Conduct (mark only ONE):

- | | | | |
|----------|----------|----------|----------|
| A. _____ | E. _____ | I. _____ | M. _____ |
| B. _____ | F. _____ | J. _____ | N. _____ |
| C. _____ | G. _____ | K. _____ | O. _____ |
| D. _____ | H. _____ | L. _____ | P. _____ |

- 5. If the complaint is against a veterinary technician, please specify below the violation of the Veterinary Medical Practice Act that best applies to this case:

Ark. Code Ann. §17-101-308 of the Veterinary Medical Practice Act consists of the following for denial, suspension or revocation of a veterinary technician’s certificate (mark only ONE):

- | | | |
|----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ |
| 2. _____ | 7. _____ | |
| 3. _____ | 8. _____ | |
| 4. _____ | 9. _____ | |
| 5. _____ | 10. _____ | |

- 6. Furnish full names and complete addresses of all persons whom you think can confirm all or part of your allegations. They may submit statements as well.
- 7. Please be sure to give exact dates; if not possible, give month and year.
- 8. Enclose a copy of your pet’s medical records from the veterinarian (if applicable).
- 9. The rule states that a complaint must be filed within one year from the time the incident occurred until the time the complaint is filed.
- 10. Have this form notarized and return it with ALL information to the address on the top of the form.

“I do solemnly swear or affirm that the information given in this affidavit is true, correct and complete to the best of my knowledge. I hereby authorize the Arkansas Livestock and Poultry Commission to verify any and all information contained in this affidavit. This affidavit and signature shall act as authorization of entities in possession of applicable information to release such information to the Arkansas Livestock and Poultry Commission.”

 (Signature of Complainant) (Date)

Subscribed and sworn before me this _____ day of _____, 20 _____.

 (Signature of Notary Public)

(SEAL)

My Commission Expires: _____

LIST NAMES OF PERSONS WHO CAN CONFIRM ALL OR PART OF YOUR ENCLOSED STATEMENTS:

NAME	ADDRESS	CITY	ZIP	PHONE
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NAME	ADDRESS	CITY	ZIP	PHONE
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NAME	ADDRESS	CITY	ZIP	PHONE
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NOTICE: All complaints within the Arkansas Livestock and Poultry Commission's (ALPC) jurisdiction must be in writing, signed and dated by the complainant, notarized, and filed with the ALPC at the address on the top of the form. The ALPC, upon receiving such complaint, may proceed to investigate the complaint and take statements from any person thought to have knowledge of any facts pertaining thereto.